



Applicant: Decatur Public Library  
Billed Entity Number: 128007  
504 Cherry Street NE  
Decatur, AL 35601  
Contact Name: Sherry Sakovich, Director  
(256) 353-2993, x102  
[ssakovich@mydpl.org](mailto:ssakovich@mydpl.org)

November 9, 2018

Federal Communications Commission  
445 12th Street SW, Washington, DC 20554

Subject: Waiver Request

To whom it may concern:

On November 8, 2018, Decatur Public Library contacted USAC Customer Service to inquire about filing our Billed Entity Applicant Reimbursement (BEAR) Form 472 for the FY 2017-2018 voice service year. During the call, we were told that we had recently missed the filing deadline on Oct. 29<sup>th</sup>. Please see attached case # 254886.

In order to reduce operating costs and streamline services due to local public funding budget cuts, Decatur Public Library underwent two major platform migrations during July to October 2018 of our library automation software as well as our domain name and email server. During this time we were consumed with data extraction, mapping, and troubleshooting functionality as well as connectivity issues with our library automation software, domain name, and email server. As a result of struggling with a wide range of issues with our primary services and communication, we inadvertently missed the USAC invoicing deadline for filing the Billed Entity Applicant Reimbursement (BEAR) Form 472. Please see attached supporting documentation and correspondence regarding our budget cut impacts, software, and email migrations.



In previous service years, Decatur Public Library has always filed our E-rate and BEAR 472 forms in a timely manner. However, due to struggles with migration and connectivity issues we may not have received notification of the Form 472 filing deadline.

We hope that you will consider our request to waiver the BEAR form 472 deadline so that we may file for reimbursement for voice services for the FY 2017-2018 voice service year.

Thank you for your consideration,

Sherry Sakovich  
Director  
Decatur Public Library  
[ssakovich@mydpl.org](mailto:ssakovich@mydpl.org)

Attached:

- USAC Customer Service Case #254886
- Supporting Documentation and Correspondence
  - Includes:
    - ASA Internet Services Agreement-Alabama SuperComputer Authority Internet Services Agreement.
    - Bywater Solutions Library Automation Software contract.
    - Decatur Daily News - Decatur Public Library to cut hours November\_30\_2017: News article citing reduction in funding.
    - Migration Timeline and Information: Library Automation Software migration timeline information.
    - Domain name and Email migration information: Domain name and email migration correspondence.